



Privacy Policy

1. Introduction

Nicco Consultancy LTD ("we", "us", "our") is committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website www.niccogroup.co.uk (<http://www.niccogroup.co.uk>) or engage with our services. Please read this policy carefully to understand our views and practices regarding your personal data and how we will treat it.

2. Information We Collect

We may collect and process the following data about you:

- Personal Identification Information: Name, address, email address, phone number, job title, and company name.
- Professional Information: Details about your business, industry, and professional background.
- Technical Data: IP address, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform, and other technology on the devices you use to access this website.
- Usage Data: Information about how you use our website, products, and services.
- Marketing and Communications Data: Your preferences in receiving marketing from us and your communication preferences.

3. How We Use Your Information

We use the information we collect in the following ways:

- To provide our services: To deliver consultancy services you have requested, including managing payments, fees, and charges.
- To manage our relationship with you: To notify you about changes to our services, terms, or privacy policy.
- To improve our services: To administer and protect our business and website (including troubleshooting, data analysis, testing, system maintenance, support, reporting, and hosting of data).
- For marketing purposes: To make suggestions and recommendations to you about services that may be of interest to you.

4. Legal Basis for Processing

We will only use your personal data when the law allows us to. Most commonly, we will use your personal data in the following circumstances:

- Performance of Contract: Where we need to perform the contract we are about to enter into or have entered into with you.
- Legitimate Interest: Where it is necessary for our legitimate interests (or those of a third party) and your interests and fundamental rights do not override those interests.



- Legal or Regulatory Obligation: Where we need to comply with a legal or regulatory obligation.

5. Disclosure of Your Information

We may share your personal data with the following parties:

- Service providers: Acting as processors who provide IT and system administration services.
- Professional advisers: Including lawyers, bankers, auditors, and insurers who provide consultancy, banking, legal, insurance, and accounting services.
- HM Revenue & Customs, regulators, and other authorities: Based in the United Kingdom who require reporting of processing activities in certain circumstances.

6. Data Security

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used, accessed in an unauthorized way, altered, or disclosed. In addition, we limit access to your personal data to those employees, agents, contractors, and other third parties who have a business need to know. They will only process your personal data on our instructions, and they are subject to a duty of confidentiality.

7. Data Retention

We will only retain your personal data for as long as necessary to fulfill the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements.

8. Your Legal Rights

Under certain circumstances, you have rights under data protection laws in relation to your personal data, including the right to:

- Request access to your personal data.
- Request correction of your personal data.
- Request erasure of your personal data.
- Object to processing of your personal data.
- Request restriction of processing your personal data.
- Request transfer of your personal data.
- Right to withdraw consent.

If you wish to exercise any of the rights set out above, please contact us at privacy@niccogroup.co.uk (mailto:privacy@niccogroup.co.uk).

9. Changes to This Privacy Policy

We may update this policy from time to time by publishing a new version on our website. You should check this page occasionally to ensure you are happy with any changes.



10. Contact Us

If you have any questions about this privacy policy or our treatment of your personal data, please write to us by email at privacy@niccogroup.co.uk or by post to:

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